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CITY COUNCIL MEETING AGENDA

MONDAY, JUNE 10, 2019

5:30 PM – Work Sessions (Housing Needs Assessment;
Downtown Parking Study; and Grant Feasibility)
7:00 PM – City Council Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Timothy A. Rippe
Ronald C. Thompson

Elena Uhing
Adolph “Val” Valfre, Jr.
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

5:30 WORK SESSIONS:

The City Council will convene in the Community Auditorium – Conference Room to conduct the following work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

(PowerPoint Presentations)
Dan Riordan, Senior Planner
Bryan Pohl, Community
Development Director

Paul Downey, Administrative
Services Director

Jesse VanderZanden, City Manager

- *Housing Needs Analysis Update (40 minutes)*
- *Town Center Parking Study (30 minutes)*
- *Federal Grant Feasibility Analysis (20 minutes)*

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
3. **CONSENT AGENDA:** See Page 5
4. **ADDITIONS/DELETIONS:**
5. **PRESENTATIONS:**

(PowerPoint Presentation)
Gregory Robertson, Public Works
Director

7:10
15mins

5. A.
 - *Engineering/Public Works Update*

(PowerPoint Presentation)
Dan Riordan, Senior Planner
Bryan Pohl Community
Development Director

7:25
10mins

5. B.
 - *Second Annual Severe Rent Burden Meeting Report*

(PowerPoint Presentation)
James Reitz, Senior Planner
Bryan Pohl Community
Development Director

7:35

6. **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2019-05 AMENDING FOREST GROVE DEVELOPMENT CODE ARTICLES 1 INTRODUCTION AND PROCEDURES, 2 LAND USE REVIEWS, 3 ZONING DISTRICTS, 5 SPECIAL PROVISIONS, 7 MISCELLANEOUS PROVISIONS, 8 GENERAL DEVELOPMENT STANDARDS, AND 12 USE CATEGORIES AND DEFINITIONS; AND REPEALING ORDINANCE NO. 2009-08; FILE NUMBER 311-19-000002-PLNG**

Jesse VanderZanden, City Manager

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| James Reitz, Senior Planner
Bryan Pohl Community
Development Director
Jesse VanderZanden, City Manager | 7:55 | 7. <u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2019-06 REPEALING ORDINANCE NO. 2004-08, CHAPTER 33 (REGULATORY MEASURE 37 CLAIMS PROCEDURE) IN ITS ENTIRETY AND ADOPTING FOREST GROVE CODE OF ORDINANCES, TITLE IX (GENERAL REGULATIONS), CHAPTER 93 (§93.01 THROUGH §93.04), DOMESTICATED FOWL; AND AMENDING FOREST GROVE CODE §90.25 (B); FILE NO. 311-19-000002-PLNG</u> |
| (PowerPoint Presentations)
Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:05 | 8. <u>PUBLIC HEARING AND RESOLUTION NO. 2019-24 SETTING FEES AND CHARGES (3% INCREASE), EFFECTIVE JULY 1, 2019, AND REPEALING RESOLUTION NO. 2018-53</u> |
| Keith Hormann, Light and Power
Director
Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:15 | 9. <u>PUBLIC HEARING AND RESOLUTION NO. 2019-25 ADOPTING NEW LIGHT AND POWER ELECTRIC RATE (4.6% INCREASE) SCHEDULES AND DEFINITIONS AND DESCRIPTIONS FOR THE CITY OF FOREST GROVE, EFFECTIVE AUGUST 13, 2019, AND REPEALING RESOLUTION NO. 2018-14</u> |
| Gregory Robertson, Public Works
Director
Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:25 | 10. <u>PUBLIC HEARING AND RESOLUTION NO. 2019-26 FIXING WATER RATES (2% INCREASE) FOR THE CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2019, AND REPEALING RESOLUTION NO. 2018-50</u> |
| Gregory Robertson, Public Works
Director
Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:30 | 11. <u>PUBLIC HEARING AND RESOLUTION NO. 2019-27 ESTABLISHING SANITARY SEWER UTILITY RATES (2% INCREASE) FOR CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2019, AND REPEALING RESOLUTION NO. 2018-51</u> |
| Gregory Robertson, Public Works
Director
Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:35 | 12. <u>PUBLIC HEARING AND RESOLUTION NO. 2019-28 ESTABLISHING SURFACE WATER MANAGEMENT RATE (5.5% INCREASE) FOR CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2019, AND REPEALING RESOLUTION NO. 2018-52</u> |

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| Gregory Robertson, Public Works
Director
Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:40 | 13. <u>RESOLUTION NO. 2019-29 ACCEPTING CLEAN WATER SERVICES SANITARY SEWER UTILITY RATES (3%) PER MONTH INCREASE); SURFACE WATER MANAGEMENT RATES (\$0.50) PER MONTH INCREASE); SURFACE WATER MANAGEMENT SYSTEM DEVELOPMENT CHARGES (\$545 TO \$560 (\$15) INCREASE PER EDU); AND SANITARY SEWER SYSTEM DEVELOPMENT CHARGES (\$5,650 TO \$5,800 (\$150) INCREASE PER EDU), EFFECTIVE JULY 1, 2019, AND REPEALING RESOLUTION NO. 2018-66</u> |
| Tom Gamble, Parks and Recreation
Director
Colleen Winters, Library Director
Jesse VanderZanden, City Manager | 8:45 | 14. <u>RESOLUTION NO. 2019-30 ACCEPTING PUBLIC ARTS COMMISSION (PAC) STRATEGIC PLAN</u> |
| Michael Kinkade, Fire Chief
Jesse VanderZanden, City Manager | 8:50 | 15. <u>RESOLUTION NO. 2019-31 AUTHORIZING TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITY OF FOREST GROVE, A MUNICIPAL CORPORATION OF THE STATE OF OREGON, BY AND THROUGH ITS FIRE DEPARTMENT ("GRANTEE"), AND THE FOLLOWING: THE CITY OF HILLSBORO, BY AND THROUGH ITS FIRE DEPARTMENT; THE CITY OF CORNELIUS, BY AND THROUGH ITS FIRE DEPARTMENT; TUALATIN VALLEY FIRE AND RESCUE; BANKS FIRE DISTRICT NO. 13; CORNELIUS RURAL FIRE PROTECTION DISTRICT; FOREST GROVE RURAL FIRE PROTECTION DISTRICT; GASTON RURAL FIRE PROTECTION DISTRICT</u> |
| Michael Kinkade, Fire Chief
Jesse VanderZanden, City Manager | 8:55 | 16. <u>RESOLUTION NO. 2019-32 AUTHORIZING TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITY OF FOREST GROVE, THE CITY OF CORNELIUS, AND THE GASTON RURAL FIRE PROTECTION DISTRICT FOR THE PROVISION OF SHARED LOGISTICS TECHNICIAN SERVICES</u> |
| City Councilors | 9:00 | 17. <u>CITY COUNCIL COMMUNICATIONS:</u> |
| Jesse VanderZanden, City Manager | 9:20 | 18. <u>CITY MANAGER'S REPORT:</u> |
| Peter Truax, Mayor | 9:25 | 19. <u>MAYOR'S REPORT:</u> |
| | <u>9:30</u> | 20. <u>ADJOURNMENT:</u> |

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Executive Session (City Manager Performance Evaluation) Meeting Minutes of May 28, 2019.
 - B. Approve City Council Work Session (Light and Power Solar Feasibility Study) Meeting Minutes of May 28, 2019.
 - C. Approve City Council Regular Meeting Minutes of May 28, 2019.
 - D. Accept Planning Commission Meeting Minutes of May 6, 2019.
 - E. Accept Sustainability Commission Meeting Minutes of April 25, 2019.
 - F. Community Development Department Monthly Building Activity Informational Report for May 2019.